

**AGENDA:** State Collaborative for System of Care

**CHAIRPERSONS:** Joel Rosch and Pat Solomon

**LOCATION:** Child Advocacy Institute

**DATE:** June 7, 2002

**START TIME:** 8:30 a .m.

**END TIME:** 10:30 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Joann Haggerty, CAI	X	Stephanie Nantz, GCC	
Austin Connors, ARCCFS		JoAnn Lamm, DSS		Steve Shore, NCPS	
Beth Melcher, NCAMI		Joel Rosch, CCFP	X	Susan Coleman, WCH	X
Beverly Hester, WCH	X	John R. Hayes, F.United		Susan Robinson, DMH-CF	
Brad Trotter, DHOH-DMH		John Tote, MHA		Susan Whitten, DJJDP	X
Carol Duncan-Clayton, CCP		Kirstin Frescoln, AOC		Tara Larson, DMH/DD/SA	
Carol Robertson, DMA		Lana Dial, AOC	X	William Hussey, MHPC	
Carol Tant, WCHS		Larry Hayes, DJJDP			
Carolyn Wiser, DMA		Lee Lewis, DMH-SA			
Cheryl Waller, CSHS		Linda Gunn-Jones, DMH		<b>OTHERS:</b>	
Chuck Harris, DSS	X	Linda Swann, NAMI		Alicia Graham	
Connie Hawkins, ECAC		Lynda Richard, DMH-DD	X	Antonio Coors	
David Horowitz, TPC		Mark Ezzell, GCC		Barbara Thomas, DMH	
Diann Irwin, DPI	X	Mark O'Donnell, DMH/CF		Joy Gossett, DSS	
Don Herring, DMH-CFS	X	Martin Pharr, DJJDP			
Donn Hargrove, DJJDP		Michael Owens, NCCCP			
Elizabeth Brown, DMH		Michael Schweitzer, DJJDP			
Jan Hood, AOC		Michelle Zechmann, GCC			
Jane Volland, GAL		Pat Solomon, F.United	X		
Jennifer Mahan, MHANC	X	Robin Huffman, NCPA			
Jennifer Sullivan, NASW		Sally Cameron, NCPA			
Judy Ritchie, MHA		Sandra Sink, DSS	X		
Joan DeBruyn, DMH		Stephanie Alexander, DMH			

TOPIC	DISCUSSION/FINDINGS	ACTION by Whom and When
<b>(1) Welcome &amp; Introductions</b>	Pat and Joel conducted the meeting.	Pat Solomon and Joel Rosch
<b>(2) Role and Responsibility of State Collaborative</b>	Chuck Harris voiced concern that the current role and responsibility of the State Collaborative should be established as approximately five (5) statements conveying how agencies should work together. General agreement. A suggestion was made that an opening statement provides clarification on the focus on children and families and collaboration.	Chuck will draft and distribute, for review, a document of 4 or 5 statements regarding the nature of the collaborative providing a forum for how we work collaboratively, developing a model of best practices, writing the MOA, responding to requests for review of issues, and providing assessment of progress in implementing collaboration across the state.
<b>(3) Status of Z Smith Reynolds Grant for Collaborative Operating Funds</b>	Joel Rosch reported that preliminary discussions had been held with the Child Advocacy Institute regarding their administration of the grant to provide a viable fiscal agent that is compatible with the working of the Collaborative. A suggestion was made to pursue possible co sponsorship with Families United to provide management input from families. Due date for the grant is August 6, 2002, for the November award. Funds requested would provide operating support for 1 to 2 years.	Joel and Pat will pursue more formal acceptance from the Child Advocacy Institute and Families United.

<b>(4) Collaborative Standing Committees</b>	Standing Committee members have been identified for 1) Screening & Assessment, 2) Training, and 3) Evaluation. Beginning June 14, 2002, the Committees will meet every other Friday morning, alternating with Collaborative meetings. Some discussion ensued regarding the focus and parameters of the committees' work. Preliminary Charge to Committee: Screening & Assessment will review and make recommendations regarding instruments being used for individual assessments and access to the assessment process. Training will review current training around SOC principles and family involvement) and make recommendations for curriculum and training procedures. Evaluation will measure implementation and outputs and what data elements are currently being collected to measure the extent of Collaborative operation.	Don Herring agreed to send out current membership lists to all Collaborative and Committee members announcing the Friday, June 14 <sup>th</sup> combined meeting.
<b>(5) Other Business</b>	Regional training meeting in the Western Area cancelled due to travel restrictions. New Mental Health State Plan due July 1, 2002. Discussion of current Mental Health planning structure with an Implementation Committee, a Project Team, and a Families Team.	Request for presentation on Mental Health Plan at a Collaborative Meeting.